

Our Mission

“As a Christian school, we value each child as special and unique in the sight of God and, through the love, challenge and opportunities we offer, enable them to develop as confident, caring and successful young people within our ‘safe haven’.

Shalfleet Church of England Primary School
FULL GOVERNING BODY MEETING

Membership: Lisa Nicolson (Acting Headteacher), David Bevington, Carla Bradshaw, Charles Bralee, Louise Collins, Debs Downer, Debbie Lutas, Nikki Morris, Claire Nerval, Sarah Peach, Pamela Rose, Fiona Thorpe.

Minutes for the meeting on Tuesday, 19th May 2009 at 1800 at the school

Present: David Bevington, Carla Bradshaw, Louise Collins, Debs Downer, Debbie Lutas, Nikki Morris, Claire Nerval, Lisa Nicolson, Pam Rose, Fiona Thorpe
Absent: Charles Bralee, Sarah Peach

In attendance: Jane Lewis (Clerk)

Opening Prayer

3.1 Welcome and Apologies

Apologies were received and accepted from Charles Bralee and Sarah Peach.

3.2 Establish Order of Business Delete item 3.7, No Item 3.9,

3.3 Declare Pecuniary/ Personal Interests None for this meeting.

3.4 Minutes of the last meetings 16th March, 26th March, 30th April 2009 Confidential
The Minutes of the above meetings were agreed as true copies. They were proposed by Carla Bradshaw, seconded by Debbie Lutas and signed by the Chairman.

3.5 Matters arising from the last meetings 16th March, 26th March, 30th April 2009
All other actions completed or covered by items later in Agenda.

3.6 Headteacher’s Report (Attached)

Additional comments:

Parents’ morning went well with parents encouraged to attend events prior to September i.e. Barn Dance, Summer Fayre, Open Day and PTFA events.

School Development Plan review taking place on Thursday, 4th June.

School Premises Schedule of maintenance with prioritising and action to be drawn up. Ascertain who is responsible for different areas such as damp – LA or caretaker.

Check drains outside Reception class and exit door. **Action – Head**

Devolved Capital Approx £50,000 available (£10,000 to be spent on Pavilion) Need to apply to spend remainder.

Future building work 2 builders to give rough estimates, architect may be needed.

Teaching Assistant Training This is aimed at developing expertise and sharing good practice to enable TAs to meet the needs of our children effectively.

Extended Schools Looking into provision for Year 3 upwards.

Jane Lewis (Clerk) joined the meeting at 6.40 pm

Certified as a true record and signed

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F Thorpe

Chairman of Governors

3.8 Committee Reports

Finance, Staffing & Premises 21.4.09 attached

Standards & Achievements / Quality of Provision 28.4.09 attached

Community & Partnerships 6.5.09 attached

Leadership & Management 15.5.09 attached

March and April Finance sheets attached. Head to discuss with Mike Tarrant and bring to next L&M Committee meeting.

School Travel Plan Working Party 14.5.09 Minutes to follow

Double yellow lines out to consultation. Planning application for Pavilion accepted.

Healthy School Action Group/ Eco-School 18.3.09, 13.5.09 attached

Health & Safety No incidents

3.10 Policies & Statutory Document to ratify

Statutory List 99 check

Non-Statutory Missing Child Policy

L&M

Pandemic Emergency Plan

L&M

The above policies were proposed by Carla Bradshaw, seconded by Lisa Nicolson and agreed by all Governors present.

New Statutory policy required on Allegations of Abuse against Staff.
LA Policy available for adoption.

Action – Head

3.11 Election of Chair

Due to the resignation of Fiona Thorpe as Chair of Governors from the end of July, it had been agreed to elect a new Chairman now. Date of appointment to be agreed at next meeting, There was one nomination from Carla Bradshaw.

This was proposed by Debbie Lutas, seconded by Pam Rose and agreed unanimously by the Governors. Carla agreed to accept the position, the initial Term of Office to be one year.

3.12 Governor Development

Safe Recruitment Training – Beryl Miller (Yarmouth) arranging joint bespoke training. Carla Bradshaw and Nikki Morris already booked onto a course.

Course evaluation sheets to be passed to Clerk following any courses attended.

Development Governor Meeting 1st April report distributed

Governor Briefing Pack and Presentation distributed 8th May.

Island Governors AGM 1st June

0-7 Partnership Pilot workshop 6th June

3.13 School Reorganisation

Minutes attached of Shalfleet/Yarmouth Federation Working Party meeting which took place on 14th May 2009. Statutory notices to be published on 10th July with 6 weeks for consultation. It is recommended by Keith Simmonds, that Governors check the Notices carefully and send representation if necessary. Governors were asked to contact

Certified as a true record and signed

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F Thorpe

Chairman of Governors

